



Funding Request Eligibility Requirements

Thank you for expressing interest in receiving funding for the upcoming budget year 2025. Please provide each of the below requirements in order to complete your application. Only complete applications will be considered for funding.

Eligibility Requirements:

- Nonprofits must have proof of 501(c) (3) status with Internal Revenue Service (IRS)
- A current Certificate of Use (for businesses registered in the City of Lauderhill)
- Copy of the most recent audited financial statements
- Description of proposed project including detailed budget
- Specified amount of funding your organization is requesting from the City
- Specified amount of funding your organization will contribute towards the budgeted expenditures
- Specified amount of funding your organization contributed toward program expenditures during the last budget cycle
- Advise the number of Lauderhill residents assisted during the last budget cycle and provide appropriate proof (ex: registration forms, sign-in sheets, etc.)

RANKING CRITERIA	SCALE	SCORE
Number of Lauderhill residents assisted	0-25	
Cost per Lauderhill resident served	0-25	
Organization contributions as a percentage of budget	0-20	
Current office location in proximity to Lauderhill (yes-30, no- 0)	0-30	

- These financial documents must be accompanied by a statement in writing, signed by a duly authorized representative, stating that the present financial condition is materially the same as that shown on the balance sheet and income statement submitted, or with an explanation for a material change in the financial condition.
- Please send all documents by direct mail to the City of Lauderhill, 5581 W. Oakland Park Blvd., Lauderhill, FL 33313 or email to omb@lauderhill-fl.gov
- The deadline to submit eligibility requirements and ranking criteria is April 5, 2024.

Attention:

The first Fiscal Year 2025 public budget workshop will take place on April 15, 2024. Attendance of applicants is requested and strongly encouraged during the public budget workshop. Your attendance helps ensure that any questions the Commission might have regarding your request can be answered.