



City of Lauderhill  
**VENDOR APPLICATION**

**Event:** Jammin in the Park

**Date:** Saturday, April 20<sup>th</sup>, 2024

**Time:** 4:00 pm – 10:00 pm

**Location:** Central Broward Park & Broward County Stadium, 3700 NW 11<sup>th</sup> Place, Lauderhill, FL

**Vendor fee:** \$100 (payable upon approval of application)

Company Name: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Items for Sale: \_\_\_\_\_

Company Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone: (\_\_\_\_) \_\_\_\_\_ Alternate Phone : (\_\_\_\_) \_\_\_\_\_

Type of set up:

- Food Truck
- Tent with Grill
- Tent only

**Submitting this application does not guarantee a spot at Jammin in the Park. Incomplete applications will not be considered. Upon review of the application, the Jammin in the Park Event Organizing Committee reserves the right to deny any prospective vendors and the items sold at the “Jammin in the Park”. I have read all of the above rules and agree to comply with all terms, conditions, and State guidelines including providing insurance to the City of Lauderhill naming them additionally insured. I take full responsibility for participating in the event and I agree to release all members of the Jammin in the Park Event’s Organizing Committee and all of its employees and volunteers from any liability. I also agree to clean my booth and immediate area surrounding the booth at the close of the event.**

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# VENDOR RULES

1. Non-food truck vendors receive a 10x10 tent, a table, and two chairs each.
2. No items other than the ones approved by the Event Organizers shall be sold at event.
3. Vendors will not have access to electricity.
4. Gasoline generators are prohibited unless pre-approved by the Event Organizers.
5. Setup is from 1:00 pm to 3:00 pm with inspection at 3:00 pm.
6. Vendors are responsible for paying their own sales tax.
7. No individual booth music; entertainment is provided by the Event Organizers only.
8. No sharing or sub leasing of tents, unless permitted by The Event Organizers.
9. Vendors may decorate tent and tables with their own decorations and signs. No flammable materials, single use plastics, and dried vegetation as booth decorations.
10. The Event Organizers are not responsible for cancellation of the event due to inclement weather. No refunds will be given.
11. Alcoholic and soft drink sales will only be permitted by the Event Committee.
12. Non-licensed food vendors are required to pass the on-site inspection by the State of Florida Department of Business and Professional Regulation and acquire the State One-Day Permit. Restaurant owners must provide food handling permit and business license and should be prepared for food inspection as well. There is a cost to this.
13. All food vendors are required to have one 2A10BC fire extinguisher with a current service tag.
14. Vendors must provide insurance to the City of Lauderhill naming the "City of Lauderhill, 5581 W Oakland Park Blvd, Lauderhill, FL 33313" as additional insured.
15. Food Truck Vendors must be inspected & approved by the Lauderhill Fire Department prior to the event date or they will not be allowed to participate at the event.
16. Open flames or grills must be at least 10 feet from tents.

17. Household extension cords are prohibited. Use heavy duty outdoor extension cords only. Please bring your own.
18. Personal tents are prohibited.
19. Glass bottles are not allowed on premises.
20. Complete and return the attached forms to Stephanie Garcia at [specialevents@lauderhill-fl.gov](mailto:specialevents@lauderhill-fl.gov) by April 1st, 2024, for consideration.
21. Vendor fees must be paid in full upon approval, before the event.
22. Upon acceptance, vendor must complete the free Broward County Parks Vendor Request online application at <https://webapps6.broward.org/ParksVendorRequests/> and use vendor code **C2C861** to apply for the event.